

WELCOME TO  
Camden Military Academy's  
Non-Military  
2017 Summer Program

*Parent Handbook*

The enrollment and financial forms also enclosed must be completed and returned by June 14, 2017. Full payment for summer program must also be received by June 14, 2017. Second session forms and tuition is due by July 5, 2017.

Name \_\_\_\_\_

Laundry Number \_\_\_\_\_

Should you have additional questions after reviewing the enclosed information, please call us at 800-948-6291. We will be glad to answer any question you or your son may have. We look forward to seeing you at summer school!

**Camden Military Academy**  
**520 Highway 1 North**  
**Camden, SC 29020**  
**800-948-6291**  
**[www.camdenmilitary.com](http://www.camdenmilitary.com)**  
**[admissions@camdenmilitary.com](mailto:admissions@camdenmilitary.com)**

“The Camden Experience” gives a young man the opportunity to improve his academic performance and study skills. He can learn about the benefits of a boarding experience while developing personally and academically.

**Registration for the 2017 Summer Program first session will be Monday, June 19, from 1:00 P.M. to 3:00 P.M. Registration for the second session is Sunday, July 9, from 2:00 P.M. to 3:00 P.M.** Please do not plan to arrive early, as many faculty members and administrative staff will not be available for in-processing until the start of registration. **All students must report at their assigned times.** Those enrolled for two sessions need to register only once – June 19.

Please read the enclosed information carefully. There is a list of “things to bring” as well as an overview of the summer school policies and procedures. If, at any time, you have questions regarding this information, please contact us at 803-432-3889. LTC Brad Lawing is the Summer School Director.

Rules and regulations are detailed in the booklet. Please remember that all rules and regulations apply to all students. Please make your plans for the summer with the summer school calendar in mind. We cannot and will not make exceptions to published summer school policy except in cases of extreme emergency. One of the benefits of a boarding experience is that all students live under the same rules and regulations. It is very important that this standard apply to all students. Academic time, either class or evening study, must never be compromised. This is the primary reason for any student’s attendance, and we want him to receive the maximum benefit from this experience.

Enrollment in summer school is for the entire session. Once a student has enrolled and entered, there is no refund should that student withdraw or be dismissed. The only exceptions are those funds deposited with the student bank.

### **Academics**

The academic day is divided into two sessions - one before lunch and one after lunch. The evening study period extends the academic day and is mandatory. It is a two-and-one-half hour session supervised by a teaching member of the faculty. Five-day boarders may be picked up after class on Friday at 4:15 PM. They must return on Sunday evenings no later than 7:00 PM. Their attendance in class on Friday and in evening instruction on Sunday is a must as this time is needed to meet the requirements for academic credit. Students who depart early or return late miss significant academic time, a deficit which could result in their receiving no credit for summer school classes. Grades will be mailed at the end of each session.

The grading scale for summer school is as follows:

**A = 90-100    B= 80-89    C = 70-79**  
**D= 60-69    F = 60 or below.**

### **Student Bank**

The student bank provides 7-day boarders with an allowance for the week. Money deposited with the student bank will be issued to students each week in the amount that the parents direct. Each student should receive at least \$10.00 per week, and no student will be allowed to receive more than \$25.00 per week. Monies are distributed once weekly.

### **Free Time**

Students have a few hours of free time each day and on weekends during which time they will have use of all campus recreational facilities. These include the gym, outdoor swimming pool, weight room, tennis courts, and athletic fields. The student activity center, the Carlisle House, is open during this time to provide snacks such as hamburgers, French fries, pizza, ice cream, and other food for student purchases. Also in the Carlisle House are pool tables and television sets.

### **Insurance of Personal Property**

Parents should arrange for an extension of their personal property insurance to include fire and theft protection for all of their personal property such as radios, CD/DVD players, Ipods/mp3, video games, television sets, computers, and other items of value. Camden Military Academy cannot accept responsibility for loss, damage, or theft of personal property.

### **Mail**

All mail should be addressed to the student as follows:

[Full name of student and assigned company]  
Camden Military Academy  
Summer School  
520 Highway 1 North  
Camden, South Carolina 29020

### **Meals**

The Academy provides three meals a day.

### **Laundry**

The cost of laundry of one bag per week is included in the tuition for all 7-day boarders. Laundry service is not available to 5-day boarders.

### **Telephones**

Contact numbers for staff and departments will be provided at registration.

You may set up an 800 number, provide him with a prepaid card, or allow him to call home collect. During the day you may leave a message with his dorm supervisor if you need to contact him. Summer school personnel are always available to assist you should an emergency arise. We strongly urge parents not to provide their sons with telephone credit cards. The Academy assumes no responsibility for calls charged to any telephone credit card and will not serve as a collection agency for persons seeking to recover the cost of unauthorized usage.

## Medical Information

A nurse is on call at all times, and the school physician is available as needed. The Kershaw County Medical Center is just minutes from the campus. The nurse will keep and dispense all medication in the infirmary; this includes prescription and non-prescription medication. Students are not authorized to keep any medicines, either prescribed or over the counter, in their possession.

***At registration, please bring all medications with you to deliver to the nurse. Students/Campers are not allowed to have ANY medications in their room.***

All students are required to have a physical prior to the beginning of school. The physical form must be completed and returned with the enrollment forms before the start of the summer program.

*South Carolina law requires that all children be immunized before entering school. It also requires the school to maintain a record of all students' immunizations. South Carolina residents must also submit a South Carolina Immunization Certificate to the Academy prior to admission. Out-of-state students must submit an immunization history, complete with dates of immunization, signed by their physician.*

It is ***required*** that your son have medical insurance in case your son becomes ill or is injured in an accident. Parents are responsible for payment of medical services beyond those provided by the school infirmary. *A credit card may be required for any off campus medical or dental services.* Each student is covered by a supplemental accident policy. After the \$100 deductible, this policy covers amounts up to \$10,000 above the limits of your personal medical insurance coverage. In order to expedite and process any claims, please complete and return the form concerning your present medical insurance coverage. Please bring a copy of your son's medical insurance card with you to registration.

## Rooming Assignments

All rooming assignments will be made by the summer school company advisor. Room changes will be allowed after students get to know each other. Students will, if at all possible, room with like-age/grade roommates.

## **Rules and Regulations**

Students are expected at all times to conduct themselves in a manner befitting a gentleman. This means behaving in a calm and respectful manner towards classmates and adults. Students should take care of property whether it is theirs, the school's or other student's. Students are encouraged to talk with their barracks supervisors about any concerns or difficulties they have.

*The following list addresses specific issues:*

No appliance of any type, except those listed here, may be brought to summer school. Students are allowed to bring an electric razor, desk lamp, radio/CD/Ipod, television, personal computer, video game and system, and an alarm clock. Students should restrict their CDs to no more than 10. All items must be marked for identification to include the three digit laundry number shown on the cover of this packet. Students should not bring large component stereos, musical instruments, camcorders, or computer scanners. Abuse of radio or television privileges may result in these items being removed and secured until the end of summer school.

No student may keep or have available to him any type of vehicle in Kershaw County unless the student resides in Kershaw County. Student residents of Kershaw County may not bring cars on campus. Students may drive their parents' cars only with permission of the parents when the parent is present in the car.

Any student who departs campus without permission is AWOL (absent without leave). Should your son be AWOL, we will notify you and work toward his safe return. Any student who is AWOL is subject to immediate dismissal.

Because of Camden's military school tradition and our belief that order instills personal discipline, each student must maintain his room in an acceptable fashion daily. The room must be neat and orderly: beds made, floors cleaned, clothes hung or stored, trash removed, and desk neat. Roommates share these responsibilities. Food must be kept in a sealed container.

### **Students may not possess any of the following:**

- \* Firearms, knives, or any other item that may be classified as a weapon
- \* Fireworks
- \* Pornographic or sexually explicit books, magazines, tapes, computer downloads etc...
- \* Alcohol, drugs, or any substance which may cause intoxication or mood alteration
- \* Aerosol products other than shaving cream
- \* Paraphernalia associated with the use of tobacco or drug products such as matches, lighters, lighter fluid

Students may not drink, ingest, or inhale any of the above substances while enrolled at Camden Military Academy. This includes tobacco products, alcohol, and illegal drugs and other substances which are mind and mood altering. Students who engage in huffing (the inhalation of an aerosol product for the purpose of intoxication) will be dismissed, as will students with unauthorized aerosol products.

The use of tobacco in any form is prohibited. Violators risk the loss of free time and repeated violations could result in dismissal.

Students who are found to be under the influence of, or in possession of, a controlled substance will be dismissed. Parents give their permission for the Academy to conduct drug screens at its discretion. It is understood that if a student tests positive on such a screen, that students will be dismissed, regardless of where or when such drug use took place. We do not allow drug use at Camden Military Academy and we cannot enroll students who use drugs at any time. Parents should understand that the Academy will, at its discretion, conduct searches of rooms and belongings. The Academy takes a very strong stand on the issue of drug use.

Tattooing and ear/body piercing by students is strictly prohibited. Students who engage in these activities as either the giver or the receiver may be dismissed. Students who have piercings prior to enrollment may not wear earrings or other body rings while enrolled at Camden Military Academy.

Students will respect the property rights of others. Any student found in the possession of another student's property without that student's permission will be sternly punished and is subject to dismissal. Possession of an article reported lost or belonging to another student may be treated as stealing.

Students are expected to dress neatly for class. While students may wear shorts to class, they should be neatly dressed; this means no cut-offs or baggy pants. Students may wear sport shirts or t-shirts to class but not tank tops or sleeveless shirts. Shirts with inappropriate messages or images may not be worn at any time on campus. Socks and shoes are required at all times in the classroom building, library, student center (Carlisle House), and dining hall. Sandals and flip-flops are not acceptable footwear in these locations.

Fighting or striking another student will not be tolerated. Students who engage in fighting risk dismissal. Physical attacks against others could lead to immediate dismissal and other consequences.

The Academy does not engage in corporal punishment. Punitive tasks, such as policing the grounds, are assigned to students who will not obey the rules. Every effort is made to ensure that all punishments are fair and consistent.

Upon the recommendation of the Summer School Director and the approval of the Headmaster, a student may be dismissed for a single act of grave misconduct, continued violation of regulations, or conduct generally detrimental to the living or learning environment of other students.

If you have concerns about your son, you are welcome at Camden Military Academy at any time. Drop in unannounced for a meal and a visit. Call or visit the Tactical Officer and express your concerns. Since you entrusted us with your son, continue to demonstrate that trust by keeping the channels of communication open.

Some people see military school and hazing as synonymous. On that point, we want to be very clear: **THERE IS NO TRADITION OF HAZING AT CAMDEN MILITARY ACADEMY AND WE DO NOT ALLOW OR SANCTION ANY STUDENT'S HITTING, SHOVING, PUNCHING, OR IN ANY WAY PHYSICALLY, MENTALLY, OR EMOTIONALLY MISTREATING ANOTHER STUDENT/CADET.**

Please realize that any time a group of teenage boys live together, go to school together, and spend almost all their free time together, there will be incidents of fighting, bullying, and harassment. This is not tolerated and will result in punishment and possibly dismissal of the offending cadet. If you or your son becomes aware of such inappropriate behavior, please report it to an adult in charge. We cannot correct actions of which we are not aware.

We ask for your support in counseling your son to be on his best behavior.



## TRANSPORTATION

The Academy arranges for transportation to and from the Charlotte Airport, Columbia Airport and the local Amtrak and bus stations.

### Columbia Metropolitan Airport (One Way)

1 cadet	\$60.00 EACH WAY
2 cadets	\$30.00 EACH WAY
3 cadets	\$25.00 EACH WAY

### Charlotte International Airport (One Way)

1 cadet	\$125.00 EACH WAY
2 cadets	\$65.00 EACH WAY
3 cadets	\$45.00 EACH WAY

### Columbia Bus Station (One Way)

1 cadet	\$60.00 EACH WAY
2 cadets	\$30.00 EACH WAY
3 cadets	\$25.00 EACH WAY

The cost of the Camden Amtrak shuttle is \$20.00 each way. Included as part of this service is supervision. A supervisor will remain with the cadet until the train arrives, even if it is running late.

Cadets are not allowed to have any type of motor vehicles at Camden Military Academy or available to them anywhere in Kershaw County unless that young man is a resident of Kershaw County. Cadets may not ride in vehicles of other cadets or friends without the expressed approval of their parents and the Commandant.

Please note that students must be 16 or older to travel on AMTRAK alone.

**Please arrange all shuttle services with 1SG David Green (cell # 803-243-0748). Also, please fax itineraries to 803-425-1020 or email the itineraries to [dvgreen246@yahoo.com](mailto:dvgreen246@yahoo.com).**



## Items to Bring

Each student should bring the following items. All items are to be marked with the student's laundry number found on the cover of this packet. These are minimum requirements only. *Please mark all clothing and linen items with the student's laundry number.*

- |  |   |
|--|---|
| <input type="checkbox"/> casual shirts(6)  | <input type="checkbox"/> laundry bags (2)               |
| <input type="checkbox"/> (t-shirts with appropriate logo permitted or golf-style shirts) |   |
| <input type="checkbox"/> long pants or jeans (1)   | <input type="checkbox"/> rain gear / umbrella           |
| <input type="checkbox"/> dress shorts for classwear (6)                                  | <input type="checkbox"/> footlocker 31.5x17x15.25(1)    |
| <input type="checkbox"/> socks (6 athletic white recommended)                            | <input type="checkbox"/> extension cord                 |
| <input type="checkbox"/> swim trunks (1)   | <input type="checkbox"/> calculator                     |
| <input type="checkbox"/> casual shoes (2)  | <input type="checkbox"/> surge suppressor, if needed    |
| <input type="checkbox"/> towels (6)  |   |
| <input type="checkbox"/> school supplies-pens, pencils, paper, notebooks                 |   |
| <input type="checkbox"/> wash cloths (6)   | <input type="checkbox"/> wire coat hangers              |
| <input type="checkbox"/> twin flat sheets (4)  | <input type="checkbox"/> blanket/sleeping bag           |
| <input type="checkbox"/> pillow cases (2)  | <input type="checkbox"/> one combination lock           |
| <input type="checkbox"/> pillow (1)  | <input type="checkbox"/> radio/CD player/mp3 if desired |
| <input type="checkbox"/> underwear (8)   | <input type="checkbox"/> small television if desired    |
| <input type="checkbox"/> Bible   | <input type="checkbox"/> video game system if desired   |
| <input type="checkbox"/> shower shoes (1 pr)   |   |

\*7 day boarders need to also bring water shoes for white water rafting